



Student Activities Coordinator

Northwestern College

2014-2015

The main responsibility of an individual working in student activities is to help enhance the social atmosphere at Northwestern College through shared event experiences. This responsibility is accomplished through student led planning teams. The SAC Leader position can provide an individual with the opportunity to build new skills and sharpen leadership characteristics. One of the most rewarding skills the SAC Leader may develop is learning to help and serve others.

Prerequisites

The following minimum qualifications must be met by all individuals in the Students Activities program:

1. A commitment to grow in one's faith
2. Enrolled as a full time student
3. Good standing with the College
4. Have a cumulative G.P.A. of 2.50 and maintain a 2.50 while holding this position
5. Not holding any other work study position nor having more than 10 additional hours of co-curricular/work commitments

Responsibilities

- Assist the Director of Student Programs in planning and implementing significant and memorable campus wide activities for the student body
- Serve as the chair of a planning team – Dance, Games & Competitions, Stage Events, Concerts & Entertainment
- Provide support as needed for events planned by other teams
- Actively recruit SAC members to volunteer and serve on a planning team
- Attend weekly SAC Leadership Meetings, and Planning Team Meetings
- Complete weekly assigned to do tasks as presented in the SAC Leadership Meetings
- Attend Bi-Weekly Leadership Development Meetings
- Be available to return to campus on Wednesday, August 20 for Fall Training
- Other duties and responsibilities as assigned

Expectations of Student Leaders

Student leaders play an important role in the Northwestern community and contribute in significant ways towards accomplishing Northwestern's mission and Vision for Learning. Being selected to serve as a student leader is an honor—it recognizes a student's leadership gifts and potential. Northwestern staff members are committed to mentoring student leaders, helping them to grow in their positions and encouraging them to develop their leadership abilities.

Because of their public roles on campus, Northwestern expects student leaders to follow, support, and enforce the college's standards and guidelines with highest integrity. Northwestern staff will consider potential student leaders' stances on college policies when selecting student leaders. In cases where a current student leader either (a) fails to abide by a campus policy, or (b) actively opposes a campus policy and/or states that they will refuse to live by that policy in the future, consequences may include, but are not limited to, temporary or permanent suspension from their leadership position. Consequences will be determined by the student leader's staff supervisor in conjunction with the Dean of Students on a case-by-case basis.

Remuneration

SAC Leaders work approximately 8 hours/week and are compensated with a yearly stipend distributed in 4 payment increments/semester.

Final Comment

If you have any questions regarding this or anything else regarding student activities please contact Aaron Beadner (aaron.beadner@nwciova.edu) in the Student Development offices. Thank you for your interest in student leadership.



Student Activities Coordinator 201(-201)

Complete and turn into to Aaron Beadner (aaron.beadner@nwcsiowa.edu) email preferred

Name _____

Room _____ Cell Phone _____ Box # _____

GPA: Cumulative _____

Current Class: FR SO JR SR

Team Preference: Games/Comp Dance Stage Events Concerts

- I understand that verification of my being in current good Academic and Social Standing is a requirement in order to determine my eligibility to hold a student leadership position. I also understand that the supervisors of the student leadership position I am applying for can submit my name to various campus staff and faculty members (including Residence Life, Advisors and Faculty Members) for references.

EXPECTATIONS FOR SAC

1. You will fully support all activities that Student Activities sponsors.
2. You will be committed for the full academic year or semester by arrangement.
3. You have a minimum cumulative GPA of 2.50.
4. You will be committed to the purpose of Student Activities and to the support of the other members on the Council.
5. You will take ownership and responsibility in the events that you plan as well as others that the Council plans.
6. You will be available to help other Council Members at their events.
7. You will attend all weekly meetings.
8. You will take full advantage of developing your leadership skills through this position.

1. What is motivating you to become a Student Activity Coordinator?

& What types of leadership experiences have you had that would contribute to the Student Activities Council?

H Tell us about your faith and what your relationship with Christ looks like?

I Please list your top strengths and briefly state how they will assist you as an Activity Coordinator.

) . Please list any other co-curricular or work commitments and the total number of hours per week that they require.

*. How do you think Student Activities can best foster a culture of an actively engaged campus community?